

REQUIRED NOTICE:

This application must be lodged at least 24hrs prior to transfers taking place. Personnel transfers to ships within the waters of Esperance Port Limits are not permitted until this form has been accepted and completed.

This application must be emailed to both: operations.esperance@southernports.com.au and pilots@southernports.com.au

Section 1: Vessel Details

Proposed activity:	☐ Personnel Transfer	☐ Stores/Equipment Transfer
Ships Name:		IMO Number:
ETA of ship:		Anchor Position:
Agency:		Telephone Number:
Agent name:		Mobile Number:
Transfer Date:		Transfer Start Time:
Pick Surveyors Up from the Vessel – Time:		
Pilot Ladder to be rigged in accordance with Local Marine Notice requirements and as per SOLAS V/23 and IMO Resolution A.1045 (27)		
Type of Launch required Work-cat for Cargo and Pilot vessel for passenger transfers		
Reason for Transfer:		

Section 2: Details of Person/s to be transferred

Person/s Name:	Person/s Date of Birth:	Has person/s been fully briefed in transfer procedure.	Has the person/s to be transferred agreed to the transfer and completed a signed Indemnity Form.
		☐ Yes ☐ No	☐ Yes ☐ No
		☐ Yes ☐ No	☐ Yes ☐ No
		☐ Yes ☐ No	☐ Yes ☐ No
		☐ Yes ☐ No	☐ Yes ☐ No
		☐ Yes ☐ No	☐ Yes ☐ No
		☐ Yes ☐ No	☐ Yes ☐ No
		☐ Yes ☐ No	☐ Yes ☐ No

Section 3: Discretion of the Launch Master and Ships Master

Note: At any time the Launch Master or Ships Master feel that the operation cannot be performed in a safe manner the operation must be called off and deferred until conditions are satisfactory.

Section 4: Weather

Wind Direction and speed at time of Transfer:	
Sea and Swell Direction and Height at time of Transfer:	
Is the weather suitable for Transfer:	☐ Yes ☐ No

Weather Limits for Passenger Transfer

20 kts wind and sea/swell less than 1.0m

Weather Limits for Stores and Equipment transfer

25 kts wind and sea/swell less than 1.5 m

Section 5: Declaration

Are all appropriate precautions and procedures in place to ensure the activity is conducted safely without harm to persons, any equipment or the environment? ☐ Yes ☐ No

Signature: _____

SPA Launch Master

_____ Date

RELEASE**THIS DEED** made the _____ day of _____ 20 _____**WITNESS** as follows:

By signing below, the Permittee:

1. Acknowledges that the port is vested in Southern Ports Authority ABN 30 044 341 250 (Southern Ports) and that Southern Ports controls and manages the port. Terms used in this indemnity, where relevant, have the meanings prescribed to them in the Port Authorities Act 1999 (WA).
2. Agrees to take all reasonable steps to ensure the safety of the Permittee and all other persons involved with the activity permitted by this form (**Purpose**) or with whom the Permittee interacts in or around the port, including the port waters, and to ensure that the Permittee does not interfere in any way with any port operations or port property. Reasonable steps include, but are not limited to, complying with the port's Standards and Procedures (published at www.southernports.com.au), and in particular, complying with any and all instructions, or lawful orders and directions, that may be given by Southern Ports or the ports' harbour master to the Permittee, or to any third party where those instructions also relate to the Permittee, from time to time.
3. Agrees to indemnify, and keep indemnified, and hereby releases Southern Ports and its officers, employees, contractors and agents from and against all actions, claims, notices, demands, losses, damages, costs and expenses of whatever nature that Southern Ports or its officers,

employees, contractors or agents may suffer or incur, or that the Permittee may otherwise have as a result of:

- a. the Permittee's presence in or around the port including the port waters;
 - b. any act or omission on the Permittee's part, directly or indirectly, relating to the Purpose
 - c. any breach of this document, any law or the requirements of any authority; or
 - d. any personal injury or death of any person or damage to property of a third party.
4. Confirms that the Permittee is:
 - a. physically and medically fit for the Purpose.
 - b. has received training or familiarisation.
 - c. undertaking the activity under the Vessel's or your organisation's safety management system; and
 - d. aware of all dangers and an associated risk involved in transferring from tugs to ships at anchor via a pilot ladder and agrees to undertake this operation under the terms of this document.
 5. To the extent of any inconsistency between anything in the Port Authorities Act 1999 (WA) and the Government Trading Enterprises Act 2023 (WA) (together, the Act) and this form, the Act will always prevail and override the terms of this form

SIGNED, SEALED AND DELIVEREDBy the Permittee: _____
(signature of the Permittee)

Full Name of Permittee: _____

Date: _____

In the Presence of: _____
(Signature of the witness)

Full Name of Witness: _____

Date: _____