

This Permit must be completed by the Contractor or his or her delegated Supervisor, whom due to the nature of the task will require accessing any conveyor galleries and or sheds on the Southern Ports Authority Port of Esperance site. This permit is to be filled out correctly by the applicant, and duly authorised and signed by the Port's Terminal Manager, or his delegate, before access will be granted. A copy of this permit must be kept with the party throughout the time of access and produced on request by any Port Personnel.

Section 1: Applicants Particulars

Name		Access (Tick)	CV's	Shed
Company		Name - Number		
Contracted by				
Date		Start Time		
Signature		Duration (hrs)		

Section 2: Reason(s) for Access and Task Description

Section 3: Checklist – Contractor and Port Representative

	Tick
1. Other major Port Contractors have been notified of access request	<input type="checkbox"/>
2. There are no intended operations scheduled in this section of the plant for the start and duration time stated above.	<input type="checkbox"/>
3. All sheds have had the necessary allowable clearing time and are free from fumes	<input type="checkbox"/>
4. Safety Precautions met (PPE, Radio Coms, Signs, Barriers etc)	<input type="checkbox"/>
5. Isolation and Tag out (if required) will be initiated.	<input type="checkbox"/>
6. All and any other Permits associated with this task have been submitted / authorised.	<input type="checkbox"/>

Section 5: Authorisation

I hereby confirm that the applicant is duly authorised and granted access to areas and times as specified in section 1 of this permit.

Name:		Position:	
Signature:		Date:	