SOUTHERN PORTS
ALBANY BUNBURY ESPERANCE

Hot Work Permit - Outside Designated Areas

This form is for the purpose of obtaining a permit to do Hot Work outside designated hot work areas, and to ensure that Fire and Explosion Precautions for welding and Oxy cutting operations are followed. Refer to the Permit to Work Procedure, PR056 for more detailed information.

Safety First; there is nothing more important than your safety, Look after your own safety and the safety of others.

Complying at all times with established procedure.

If conditions change, the job is new or you are inexperienced at the task, STOP and complete a Take 5. If you are involved in a task that you do not feel safe undertaking, immediately issue a STOP work authority and discuss the situation with your Supervisor and /or Safety Representative.

Note: Where ever there is the potential for any sparks or heat from the use of any tooling

Or equipment outside of a classified hot work area (ie Grinders) a hot work permit must be completed and an inspection of that area must be undertaken before any hot work commences.

Section 1: Permit Dates					
Date		Permit Valid From		Permit Valid To	

Section 2: Applicant Detail's			
Name of Applicant		Contact No	
Employer			
Job Description			
Site Location			
Equipment			

Section 3: Please tick yes or no to the following	Yes	No
1. Is the hot work to be performed in a Classified Dirty Area? Ensure proper PPE including disposable overalls and gloves, and a Powered Air Purifying Respirator (PARP). Refer to the procedure Requirements for Entering Classified Dirty Areas, PR078. Area must be cleaned down prior to commencement of work.	☐	☐
2. Has the area in which hot work has been requested been assess for potential hazards, and cleared of any materials that may catch fire during the hot work operations.	☐	☐
3. Have all Plant, Machinery, or Equipment been isolated and Tagged Out.	☐	☐
4. Has the personnel who will be working in close proximity or area of the Hot work been notified and cautioned to stay at a safe distance to during the Hot Work operations and will barricades or warning signs be required to placed.	☐	☐
5. Is the person(s) operating the hot work equipment competent, and been supplied the correct and necessary safety protection to commence and complete the job. Eg gloves, welding and oxy cutting eye glasses and shields etc.	☐	☐
6. Has a sentry been elected to supervise the area, and have ready the necessary fire retardant equipment such as: fire extinguisher, water buckets, water hose, water supply and fire blanket in case of an emergency. **Name of Nominated Sentry** SS _____	☐	☐

7. Is the area in which hot work has been requested in close proximity to flammable liquid, explosive or hazchem storage facilities, or to be conducted in confined space? **If yes – special precautions, and permit(s) may or will apply to this written request if granted**	☐	☐
8. Upon completion of the Hot work has provision been made to hose and dampen the immediate area, and remove all waste, off cuts, spent welding rods etc created during the Hot work operation.	☐	☐
9. Inspection of the area is carried out after 30 minutes after completion of Hot Work	☐	☐

Section 4: Applicant's Compliance			
I, hereby agree and comply with the conditions as stated above for approval of this permit			
Name:		**Position:**	
Signature:		**Date:**	

Section 5: Authorization			
This Permit is APPROVED: ☐ **YES** ☐ **NO** (strike which not applicable)			
Comments and any special conditions:			
Name:		**Position:**	
Signature:		**Date:**	