

This form is for the purpose of obtaining permission to erect scaffolding within Southern Ports Albany. AS 4576-1995 (Guidelines for Scaffolding) is an approved Code of Practice under Section 57 of the WA OSH Act. Design verification of scaffold (if required) must be completed by a competent person i.e. A person suitably qualified, adequately trained and appropriately experienced for the particular class or kind of work described. Occupational Safety and Health Regulations Division 7 requires adherence to the guiding principles of AS/NZS 1576 parts 1 to 6.

A JSA is required to be submitted with this application

Section 1: Permit Dates

Date		Permit Valid From		Permit Valid To	
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Section 2: Applicant Details

Name of Applicant		Contact No:	
Company			
Description / Duration of Works			
Ship/Site Location			
Equipment			

Section 3: Please tick yes or no to the following

Please Tick relevant box		Yes	No	NA
1	Has a JSA been completed and submitted			
2	Do you have an emergency contact and evacuation procedure in place?			
3	Do you have the required competency to erect the particular class of scaffold required?			
4	If you are installing Tube and Coupler scaffold , does it meet the configuration requirements of AS-1576.3 Supplement 1? If no, design verification may be required under Section 10 of AS 4576-1995.			
5	If you are installing a Cantilevered Scaffold , has the design been verified by a competent person as compliant with the requirements of AS-1576.1, as per Section 10 of AS 4576-1995?			
6	If you are installing a Hung Scaffold , has the design been verified by a competent person as compliant with the requirements of AS-1576.1 as per Section 10 of AS4576-1995?			
7	Will all scaffolding work be conducted in accordance with the requirements of AS-4576 Guidelines for Scaffolding?			
8	Will you maintain observations of weather and sea conditions, if applicable, to ensure a safe working environment?			
9	Is all equipment to be used regularly inspected and maintained and compliant with all applicable standards and regulations?			

Section 4: Design Verification (if applicable)

Name of Designer (please attach design drawing)		Signature	
Name of Person Verifying Design		Position	

Section 5: Applicant / Contractor Statement of Acknowledgement

I acknowledge the requirements of Southern Ports Albany to identify and control risks and work in a safe manner at all times. I confirm the company has satisfactory documented safe systems of work in place and that all permits and licences required are in order and understood.

Name		Signature	
Date		Position	

Section 5: Southern Ports Albany Representative Statement of Acknowledgement (Southern Ports Use Only)

I am satisfied that the contractor information provided to me is sufficient to show that the contractor has a system in place to fulfil their legal obligations to conduct works in a safe manner. This Permit to Work is approved subject to any conditions listed below.

Southern Ports Representative	Name		Signature	
	Date		Position in Company	

Special Conditions for Approval (if any)

Southern Ports may withdraw this permit at any time if unsafe work practices are seen

Section 6: Notifications

Engineer	Safety	Security
Maintenance	Environment	Pilots