

This form is for the purpose of obtaining permission to conduct works from a dinghy, punt or other vessel in the Albany Port area. This may include works such as fender maintenance and channel marker maintenance.
A JSA is required to be submitted with this application

Section 1: Permit Dates

Date		Permit Valid From		Permit Valid To	
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Section 2: Applicant Details

Name of Applicant		Contact No:	
Company			
Description / Duration of Works			
Ship/Site Location			
Equipment			

Section 3: Please tick yes or no to the following

Please Tick relevant box		Yes	No
1	Has a JSA been completed and submitted		
2	Do you have an emergency contact and evacuation procedure in place?		
3	Do you have the required competency to operate a small vessel (minimum requirement is a Restricted Coxswains ticket for operating a vessel under 8m within the Port Area)?		
4	Do you have all of the required safety equipment aboard (check the Dept of Transport website for clarification)		
5	Have you checked with the wharf supervisor to ascertain the shipping schedule?		
6	Is all of your equipment in good order and compliant with any applicable legislation and standards?		
7	Do you have an appropriate VHF marine band radio for communications?		
8	Will you maintain observations of weather and sea conditions to ensure a safe working environment?		

Section 4: Applicant / Contractor Statement of Acknowledgement

I acknowledge the requirements of the Southern Ports Albany to identify and control risks and work in a safe manner at all times. I confirm the company has satisfactory documented safe systems of work in place and that all permits and licences required are in order and understood.

Name	Signature
Date	Position

