



PORT COMMUNITY CONSULTATION COMMITTEE - BUNBURY
WEDNESDAY 3 JUNE 2020

MEETING MINUTES

PRESENT	Mike Ansell (Chairman)	Jane Andel (Director)
	Anne-Louise Dubrawski	John Barratt (Director)
	Brian Rettinger	Steve Lewis (CEO)
	Mark Ritchie	Keith Wilks (COO)
	Michael Pekin	Monica Birkner (GM Sustainability)
	Nicolas Pozniakov	Lee Smith (RM)
	Raymond Jordan	Kevan Wheeler (Mgr. Eng. & Projects)
	Tresslyn Smith	Duncan Gordon (Env. Mgr.)
	Carol McKenzie (Committee Secretary)	Ray Quinn (Ops/Main Superintendent)

APOLOGIES	Fiona Fitzgerald	Les Turner (Harbour Master)
	Michelle Steck	
	Murray Webb	

The Chairman opened the meeting at 5:00 pm.

Mike Ansell opened and welcomed everyone to the meeting and mentioned the Feature Topic . Stakeholder Engagement Plan to be presented by S Lewis later in the meeting.

1. Declarations of Interest

There were no declarations.

M Ansell reminded Committee members who have not completed the Disclosure of Conflict(s) of Interest Forms to send them to the Committee Secretary as soon as possible.

2. Minutes of Previous Meeting

The minutes of the meeting from 12 February 2020 were confirmed by the Committee members as true and correct.

B Rettinger noted the items regarding the Committee Charter review recorded on page three were discussed but there have been no actions. L Smith stated the comments were noted but discussions have not taken place with the Albany and Esperance PCCC members. The Albany meeting will take place next week but there is currently no date for the Esperance meeting. S Lewis added the draft will be available for members to comment.

3. Action Items from Previous Minutes

K Wheeler advised Mills Wilson has been appointed to prepare a consultation strategy for the Revised Inner Harbour Structure Plan to go out for public consultation. The public consultation has been put on hold due to the COVID-19 crisis. S Lewis added there is a meeting next week regarding the Revised Inner Harbour Structure Plan discussing Westport, excluding containers, and tailoring the plan for the future of the Port. (Action item 7.1)

The Charter still needs to be discussed by the Albany and Esperance Committees. L Smith advised that Kylie Astbury was working on the Charter but has resigned from Southern Ports. B Rettinger enquired if there is a deadline for the Charter. S Lewis advised due to COVID-19 the Board have extended the terms of members whose membership was due to expire so there is still time to finalise the Charter. Draft Charter to be sent to members for comment (Action item 3.1)

L Smith advised there have been a number of Engineering Department changes to the Organisational Structure which need to be finalized and formalized. A copy of the structure will be sent to members with the Minutes. (Action item 3.2)

L Smith introduce Ray Quinn who has joined Southern Ports as the Operations & Maintenance Superintendent. R Quinn introduced himself and advised that he has now been in the role for six weeks. Ray has an engineering background and after sixteen years in the UK chemical industry Ray and his family relocated to Australia where he has held leadership positions in the Alumina, Gold and Nickel industries. L Smith added that Ray is adding great value to Southern Ports.

4. Safety and Security Update (Lee Smith)

L Smith provided the following update:

In February there were two fires at Wapres, the first being the result of an oil spill onto the engine of the rubber track dozer causing it to ignite. The fire system on the dozer deployed but it was a very windy night and the fire spread causing the tyres to blow spreading burning fragments. The fire was very visible to the community which resulted in a large number of comments on social media. Emergency Services were called to site and contained the fire very quickly. Wapres have indicated they are looking into a different type of machine that will be more reliable.

The second fire was caused by a build-up of several layers of fine material on a conveyor and an overheated bearing caused the material to ignite. The Wapres follow up has been very good.

There was a truck roll over incident in the spodumene shed. This involved a new trailer and the company has been notified of a potential issue with this type of trailer. The Mines Department were informed. R Jordan advised bulk nickel trucks are using fibreglass inside the truck trailers to improve smoother unloading.

L Smith stated there is a lot of talk around truck incidents and advised the volume of trucks just through Berth 8 is 43 000 truck movements per year.

Prior to the start of winter a storm came through Bunbury with winds of 130km/hour recorded at McKenna Point. Part of a structure at Berth 8 fell from a height but fortunately there was nobody in the area at the time. The incident will undergo a full investigation. The incident was reported to the Department of Mines Industry Regulation and Safety.

Media reports around the 5G telephone network and other radio frequency transmitter discs within the port prompted the Port to carry out a Radio Frequency (RF) Audit to see what risk

there is for our team members working on the lighting towers. The results came back as a no risk.

At the last meeting we advised that we had a truck driver's MSIC revoked and since then we have had another three revoked due to the individuals consuming alcohol on site. Southern Ports has a zero tolerance for alcohol in the Port areas. The Port has spoken to the parent company of those involved.

The Inner Harbour offices had a break in at 2:30 am where one of the company vehicles was stolen. It was found 800 metres up Johnson Road and had no damage. There is CCTV footage in the area but unfortunately the offender got away before Security attended the site. The Security contract was extended for six months but due to COVID-19 it has been extended for a further six months. Southern Ports will develop a scope for the new Security Contract.

Approximately two weeks ago there were five deliberately lit fires along Koombana drive. The fires were lit by persons unknown. Southern Ports responded by putting on extra Security and notifying the lease holders.

5. Southern Ports Covid 19 Response (Lee Smith)

L Smith provided the following update:

The COVID-19 crisis has consumed the work load of Southern Ports employees and the procedure for our response has all our decisions focused on three objectives, protect our staff, protect our Port and protect our region.

Southern Ports response to vessels continues with the mandated fourteen day quarantine for all vessels entering Bunbury Port. We have received a number of calls from concerned members of the community around crew members in the city. Crew members are more concerned about catching the virus from us.

Southern Ports continues to concentrate on improved hygiene and social distancing. With the travel ban requirements our Executive Leadership Team have not done any travelling. We have identified our high risk personnel including our pilots and certain more vulnerable staff members.

With regards to the regional community, Southern Ports is working with vendors with planned works continuing. The Berth 8 shut contracts were fulfilled.

There has been positive in-house improvements with the move from paper invoicing to electronic and conducting meetings using the Microsoft TEAMS meeting program. The work force continues to be informed and everything done has been good for all staff. K Wilks was instrumental in communication to the organisation. L Smith stated the Covid situation is not over yet.

K Wilks reported the fourteen day quarantine measure for vessels was put in place on 16 March 2020 and we were the first Port in Australia to implement this measure. Fourteen days is the incubation period which gives time for a crew member to show symptoms. The fourteen days is a critical period and was implemented across all three Ports and is about protecting our people and our Ports. A declaration from Police states that no crew are allowed on land.

S Lewis stated that a Pandemic Response Group has been set up to deal with the post COVID-19 and meet weekly to discuss post Covid and how to stimulate the economy, provide relief for some of the smaller Port Users, capital works and recruitment. The Bunbury Geographe area is number twelve on the list of areas hit by unemployment.

R Jordan enquired if any testing was done using thermometers. L Smith advised the Port has looked into it but are encouraging hygiene if unwell.

B Rettinger advised a communications update on 28 May 2020 stated once berthed the crew members do not come on shore. L Smith stated the majority of the isolation period is while the vessel is at sea and health checks are done on crew members before the ship is permitted to berth.

B Rettinger enquired if trade has been affected by the situation. S Lewis advised trade has not been affected much though shipping is less but the vessels are bigger and loading more product. S Lewis stated we are expecting a downturn in lithium and wood chips. L Smith added that we are happy with the tonnage this financial year but we are expecting a downturn in the next financial year.

M Ansell referred to the Al Kuwait issue and the crew members with elevated temperatures and enquired how this could be prevented from happening in Bunbury. K Wilks advised we are not sure why there was a breakdown in communications as the Department of Agriculture has 96 hour and 12 hour notification requirements. Southern Ports issues an additional notification before our Pilot goes on board. We have delayed one vessel by a day due to no notification. S Lewis added that Fremantle bring ships in early, relying on the declarations but Southern Ports have excellent controls in place.

M Ritchie asked if the boarder restrictions from an agricultural point of view affected shipping restrictions. K Wilks that border restrictions apply to the first Port of call and not interstate. The Federal Government deal with inter border control due to the state of emergency. Police have stated that no crew member is to come on shore.

B Rettinger asked if the Port is required by Government to have a post Covid recovery plan. S Lewis advised we are operating to our own business continuity plan but we are also looking at what we can do with regards the community's economic recovery.

J Barratt stated on behalf of the Board that staff have done an excellent job in keeping the Board informed about the COVID-19 issue.

6. a) Southern Ports Executive Update (Steve Lewis)

S Lewis provided the following update:

The new Executive Leadership Team have now been in place for four months.

The new public fishing platform is close to completion with the City of Bunbury finishing off their works.

The new Turkey Point Bridge and Road project will provide access to the northern side of the Inner Harbour and paves the way for the construction of a Berth 10. The bridge will be situated over the Preston River by the railway line and allow public access to Turkey Point outside of the port operational areas.

The Lighthouse has undergone refurbishment.

Our new pilot, Sarah Robinson, is doing well with her training.

The Board has approved the Stakeholder Survey be done in October this year.

b) Feature Topic– Stakeholder Engagement (Steve Lewis)

S Lewis thanked everyone for the opportunity to speak about Stakeholder Engagement and covered the following points:-

- Stakeholder Relations are critical to success. The Brand/Vision - %Strong regional Ports, strong regions+
- Community engagement. PCCC involvement, large scale partnerships, involvement in the community.
- Sponsorship. Areas of focus include Maritime/Port initiatives, sustainable environment, youth and education and Indigenous initiatives.
- Evaluation of effectiveness. Stakeholder survey, PCCC effectiveness, complaints and suggestions, media coverage and social media.

B Rettinger commented about the Ports involvement in the community and that it has been a while since the last Port Open Day and the need to focus on the Port's post COVID position. B Rettinger suggested looking at the City of Bunbury's social media as it is very informative and well done. Southern Ports may be able to get some ideas from the City of Bunbury. T Smith added the City of Bunbury is aware that the Port is what differentiates Bunbury from other towns in the South West and advised social media needs to be monitored regularly.

B Rettinger advised the PCCC needs to be mentioned and validated in the community. Any comments from the community can be sent to the PCCC and advised at the quarterly meetings.

R Jordan mentioned that at the last Port Open Day there was a New Zealand Navy supply ship in Port so we need something to attract the public to a Port Open Day.

M Ansell stated any comments can be emailed to the Port. B Rettinger asked if the Stakeholder Engagement presentation could be attached to the Minutes (Action item 6b.1) and also complimented S Lewis on the video presentation sent out to PCCC members at the end of last month.

M Ansell suggested submitted comments on the Stakeholder Engagement Question be attached to the Minutes (Action item 6b.2)

7. Project Updates (Kevan Wheeler)

Kevan Wheeler provided the following update:

The Minister announced full funding of the Turkey Point access road and bridge. The Port is currently working on the Environmental and Heritage approvals and Unallocated Crown Land access needed for the Turkey Point Bridge. It is planned for the geotech work and design will be done this year, subject to approvals and land access being granted. Then some pre-consolidation works are required on the road embankment alignment in early 2021 with the main road and bridge construction works carried out between late 2021 to mid-2022.

The Berth 8 upgrades included fender replacement, shuttle winch upgrade, lighting upgrade, Leschenault Drive upgrade, widening of conveyor belts CV14 and CV15, Recycled Waste Water Treatment Plant, new water pipeline, transfer chute modifications, two new dust collectors, and two new gearboxes for the hoppers in Shed 8.1.

Shed 8.2 concrete floor is complete and shed 8.3 roof repairs is underway. Refurbishment works Shed 5a and 5b are in the planning phase.

The southern side laydown area is being well utilised by Agility.

B Rettinger enquired if break bulk cargo was slowing down, L Smith advised that it was still very strong with two vessels with bulk cargo due in soon.

8. Port Trade (L Smith)

Lee Smith provided the following update:

Albemarle are continuing to use the laydown area for their cargo.

Tonnages through the Port will be approximately 100 000 tonnes short of record this financial year.

We have had a couple of new trade enquiries, one regarding logs and another regarding wind farm equipment.

B Rettinger enquired if there were any new types of products going through the Port. L Smith advised there are no new products on the horizon but we are hoping for a turn around.

9. Environmental Report (D Gordon)

D Gordon provided the following update:

The Binningup sludge investigation is complete and we are awaiting the report. The investigation covered:-

- Drogues deployed to determine movement of water in the dredge plume and other current speeds and directions.
- Drone used to do an aerial survey of the dispersal of the dredge plume
- Water quality sampling
- Sediment sampling
- Settlement plates

The Coastal Hazard Risk Management Adaption Plan (CHRMAP) project with the City of Bunbury and other coastal and local authorities is on hold.

The Biannual sediment and water quality sampling of non-marine water bodies was completed on 13th May 2020 and we are awaiting the results.

The Inner Harbour copper in sediment and water quality sampling is complete and we are awaiting the report. This is an annual program to assess if sediments are suitable for unconfined sea dumping.

The design of the Berth 8 Recycled Waste Water Treatment Plant is basically complete. The treatment plant will be delivered late June. Civil works are underway for the concrete works and the transformer is to be installed.

Biosecurity Shed near Berth 5 is close to completion. The access road and fencing still to be completed. The shed will be used to store the biosecurity response and oil spill response equipment.

The two plankton tows commissioned by the Department of Agriculture and Water Resources have been completed. DNA analysis will be used to identify any introduced marine species

We received noise complaints regarding the rotabox operations at Berth 5. We recently had two vessels back to back and the wet weather resulted in numerous hatch cover closing and opening which added to the general noise emissions. We will be meeting with Qube in the near future to discuss noise suppression options.

We are working with South 32 regarding some recent dust emission events from alumina loading at Berth 6.

We have started work on the application process for the renewal of the Port's sea dumping permit.

A pest controller has been on site for the Corella issue.

A Dubrawski enquired if any of the environmental monitoring information is available to the public. D Gordon advised that it is not as real-time dust monitoring data has not been checked and verified so may result in erroneous or misleading numbers.

R Jordan asked if the wrack in the paddocks is used for fertiliser. D Gordon advised we had tried mulching using the slasher on a tractor but this didn't work very well so we now just spread it untreated on the farmlands where it will eventually breakdown into the soil.

10. Marine Update (L Smith)

Lee Smith provided the following update:

Ross Halsall joined the Port in September and has completed his training to do all shipping movements.

Sarah Robinson is still undergoing training.

The Harbour Master has been instructed to enforce the Government Health Declaration.

Ships undergo a fourteen day quarantine before entering the Port and our pilots are practising social distancing.

The dredging campaign completed in March was successful. The Dynamic Under Keel Clearance (DUKC) is working well enabling us to bring in larger ships. The channel depth was 11.6 metres and is now 12 metres.

N Pozniakov enquired if the Port is anticipating doing any blasting in the harbour. L Smith stated in the long term the Port will look at fracturing but it depends on what happens in the Port in the future.

11. Community Questions/Issues (PCCC Members)

R Jordan enquired if Bunge was still operating. L Smith confirmed they are operating and were looking at streamlining the business and lease arrangements for the coming year.

M Pekin stated the COVID-19 fourteen day isolation works for an individual but not for the whole crew. K Wilks advised crews are following the medical board advice and are usually together for the whole fourteen day period.

M Ritchie asked if the postponement of the Greenbushes railway will have any impact on the Port. S Lewis advised we have to look at what is driving the rail and Southern Ports has preliminary planning for rail into the Port. L Smith advised he met with the South West Development Commission discussing the advantage of having the railway.

12. Any Other Business

M Ansell thanked Tori Castledine for her excellent job on keeping the PCCC members updated on the media.

Mike Ansell thanked everyone for attending the meeting.

Meeting closed at 6:49 pm

DATE OF NEXT MEETING: Wednesday 5th August 2020

Mike Ansell
Chairman
Community Consultation Committee - Bunbury

ACTION ITEM LIST

FROM MINUTES OF PORT COMMUNITY CONSULTATION COMMITTEE - BUNBURY

3 JUNE 2020

ITEM NO	ACTION	DATE AROSE	ACTION BY	STATUS
3.1	Draft Charter to be sent to members for comment	3 June 2020	S Lewis	
3.2	Organisational Structure to be sent to Members	12 Feb 2020	C McKenzie	
6b.1	Stakeholder Engagement presentation to be sent to Members	3 June 2020	C McKenzie	
6b.2	PCCC Stakeholder Engagement Question responses to be attached to the Minutes	3 June 2020	C McKenzie	
7.1	Members to be updated when the Revised Inner Harbour Structure Plan goes out for public comment	4 Sept 2019	K Wheeler	
8.1	Update to be given on Port Tours	4 Sept 2019	L Smith	