



## ALBANY PORT COMMUNITY CONSULTATION COMMITTEE MEETING

Minutes of Meeting  
Tuesday 25 November 2020, 5:00pm  
Port of Albany, Board Room  
85 Brunswick Road, ALBANY

### PRESENT:

#### Committee members:

Chair	Chris Gunby
Community Representatives	Neil Worrell
	Graham Foster
	Ian Moss
	Tony Harrison
	Noel Chambers
	Dennis Beere
	Geoff Bastyan
City of Albany representative	Andrew Sharpe

#### Southern Port (SP):

Albany Board Director	Wiebke Ebeling
CEO	Steve Lewis
Corporate Affairs Advisor	Tori Castledine (via Teams)
Environment Manager	Paul Mackey
Office Coordinator	Denise Fisher

### APOLOGIES:

Leanne Marsden  
Michael Hunter  
Gary Crockford, Regional Manager

### Item 1 Welcome

The Chair opened the meeting at 5:00pm and welcomed the committee and Southern Ports (SP) employees.  
SP received an email during the week from Christine Kershaw resigning from the PCCC.

*Note: The committee noted Christine Kershaw's resignation and valued contribution to the PCCC.*

#### Potential conflicts of interest

No conflicts of interest were noted.

#### Records of attendance / apologies

Apologies were noted.

### Item 2 Minutes of previous meeting

The minutes of the previous meetings held on 22<sup>nd</sup> September 2020 were agreed as being a true and correct record.

**Moved: Dennis Beere**

**Second: Andrew Sharpe**

### **Item 3 Matter arising from previous minutes**

#### **Albany Ring Road**

Main Roads have confirmed they will present an update at the February 2021 meeting.

### **Item 4 Business for discussion Communication**

#### **Tori Castledine**

Tori is presenting via Teams as she is in Perth for Training.

#### **Communication objectives.**

Southern Ports communications objectives are vision, mission and strategic objectives guide how we communicate with our workforce, customers, stakeholders and communities.

Our mission is to strengthen our communities and aim to create engaged port communities, stakeholder engagement, protect and promote heritage and history of our ports including indigenous culture.

#### **How we have communicated in the past**

When Tori commenced with Southern Ports (SP) in February this year, a desktop review was completed of SP current communications, internal and external. It was decided the initial focus was to be on SP's internal communication and then to move to reviewing the external communications. Due to COVID-19, SP is not at the point of being able to commence with our full external communications project.

SP has published 41 pages in Albany Advertiser, for example Port Talk. The last edition of Port Talk was published in October 2019. SP's understanding there was not a lot of value in this and would like the PCCC's feedback on this.

The previous CEO of Albany had a regular segment on ABC radio on the Great Southern, which received positive feedback.

Since COVID-19, SP have placed regular paid adverts in the Albany Advertiser and Great Southern Weekender to publish updates and to reassure the community SP are taking the right measures and steps in response to COVID-19.

#### **Launching Social Media**

SP launched Facebook and Linked In on 29<sup>th</sup> June 2020. These are a vital tool in connecting with communities in a timely manner. See attached presentation for the summary on what has been achieved over the past three months.

#### **Future Plan**

In the new year SP will be preparing an external communications strategy. It will also include how other ports and similar industries communicate with their communities.

#### **Role of the PCCC**

The role of the PCCC is to help disseminate the ports communication throughout the community. The PCCC are the eyes and ears on the ground, if you hear things, we need to be aware of, let us know. It might sound really small, but it is actually a really vital part of helping the port connect with the community and to share the ports news and updates with your networks.

There is a future plan for a more formalised plan and strategy, Tori will keep the PCCC updated.

*5.30pm Wiebke Ebeling joined the meeting.*

A committee member queried about Port Talk. It was a quarterly full page advert in the local paper, before that the Port Talk was a A3 handout which was distributed as a lift out in the paper. The committee commented that Albany still has a reasonable readership of the local paper, maybe because of the aged profile of the community.

The committee mentioned the positive feedback they have previously received from the weekly radio contact from the previous Albany Port manager.

A committee member queried about the ships arriving and the 14 days quarantine, the message is still not getting out into the community.

A committee member suggested that media contact needed to be more personalised, to give a local face to Southern Ports.

#### **Item 5 Albany Port and Environment Management Update** **Paul Mackey**

Gary Crockford, Regional Manager apologies for not being able to attend this evenings meeting, he is attending training in Perth.

#### **New Roles for Albany Port**

New roles have been created for Albany Port with a focus on the maintenance and operations structure.

There have been internal promotions to the roles of Port Manager, Maintenance Planner, Works and Planning Supervisor with external advertising for the roles of Wharf Supervisor and Safety and Assurance Officer.

#### **Biomass Trade**

The biomass trade is progressing well. Currently they are exporting from berth 2 with a rotobox system and working towards a more efficient semi-permanent structure. The targeted timeframe for shipping of first product across the infrastructure is the first quarter of 2021.

#### **Environment Update**

Albany Port, in collaboration with Green Skills, will be undertaking a Sydney Golden Wattle busting busy bee on 11<sup>th</sup> December on the Port land. The port has had a weed strategy program for the last 17 years largely focused on the bush areas.

The Port has recently purchased a sustainable electric vehicle, Nissan Leaf with a charging mix of solar panels and mains power.

#### **Item 6 Strategic Projects Update** **Steve Lewis**

COVID-19 will still be around next year. As a front-line business and dealing with international crew the port will continue to remain vigilant over 2021.

Cruise ships will not be visiting the Ports this year.

Trade development is a focus for the port, to have a good understanding of what trade is out there and to pick up some of the smaller trades.

SP are in the process of finalising the tender process for Master Planning for Albany. There will be a strong community consultation process at the beginning and end of the planning.

SP are continuing to work on internal systems and processes, with the ERP system being implemented in the new year.

Asset management is a focus across all of SP Ports, including as Paul mentioned, changes in personal. SP are working towards a world class system which will take a year or two to be fully implemented.

The connection between the Port, City and the community will continue into our master planning. Paul Mackey explained the works being done on the community interface between the Port, City and the coastal walks project. A buoy marker, with interpretation will be installed on the Board Walk near the Pilot Cottages. Along with a further buoy being artistically reinterpreted and deployed at the Albany Waterfront Hotel site.

Albany Port is planning for the open day next year on the 24<sup>th</sup> April 2021.

#### **Item 7 Media Report**

The media report was emailed to the PCCC prior to the meeting. The report has a different format, with digital links to the articles within the document.

**Item 8 Member Discussion/Feedback and Community Questions**

A committee member queried about the catamaran that nearly ran aground in PRH recently in the bad weather. There was a proactive response to avert damage to the catamaran from a local business, Albany Tug Services. They towed the boat to safer waters in the Marina.

DoT will be holding the Nautical Festival next year, Friday 8<sup>th</sup> January. It has previously been well attended by the community. The committee felt it would be valuable for the Port to attend, Steve Lewis said it would be considered.

**Item 10 Items for future discussion/presentation**

The committee is interested in a representative from CBH giving an update to the committee. It was agreed to follow this up after harvest.

Next meeting in February Main Roads Ring Road update and Master Planning.

**Item 11 Any other business**

No other business.

**Meeting closed: 6.15pm**

**Next meeting: Wednesday, 24<sup>th</sup> February 2021**