



PORT COMMUNITY CONSULTATION COMMITTEE - BUNBURY
WEDNESDAY 10 NOVEMBER 2021

MEETING MINUTES

PRESENT	Anne-Louise Dubrawski	Steve Lewis (CEO, via Teams)
	Brian Rettinger	Robyn Fenech (Director)
	Fiona Fitzgerald (Deputy Chair)	John Barratt (Director)
	Nicolas Pozniakov	Lee Smith (RM)
	Raymond Jordan	Duncan Gordon (Env. Mgr.)
	Tresslyn Smith	Monica Birkner (GM Sustainability)
		Les Turner (Harbour Master)
		Tori Castledine (Corp. Affairs Advisor)
		Carol McKenzie (Committee Secretary)
APOLOGIES	Mike Ansell (Chairman)	Keith Wilks (COO)
	Mark Ritchie	Iain Robinson (Projects& Planning Mgr.)
	Michael Pekin	Glen Pikor (Eng. Mgr)
	Michelle Steck	Brenton Wohlrab (Ops. Mgr)
	Murray Webb	

The Deputy Chairman opened the meeting at 5:06 pm.

Fiona Fitzgerald opened the meeting on behalf of Mike Ansell and welcomed everyone to the meeting. It was noted that Michelle Steck is no longer the City of Bunbury Council representative for the Committee.

1. Declarations of Interest

Nicolas Pozniakov noted that he is on the International Relationship Committee for the City of Bunbury.

2. Minutes of Previous Meeting

The minutes of the previous Committee meeting held on 11th August 2021 were noted as approved via circular resolution on 15th September 2021. The circular resolution is affirmed by the Committee.

3. Action Items from Previous Minutes

The Master Planning Presentation to be presented at the next meeting. (Action item 5)

Port Tours went out for public tender and Lee thanked Brian Rettinger for his excellent assistance with the scope. We had three potential tenderers at the mandatory site visit, but we did not receive any submissions. We have since sought feedback which was mainly around commercial viability, process, and timings particularly on a Sunday. We are currently in the process of recording the voice over for our virtual tour which will then be sent to Committee members and will be available on our website. We have liaised with the Dolphin Discovery Centre who will be playing the flyover of the port on a loop to showcase Bunbury Port. The mandatory covid vaccination directive for mine sites also poses a difficulty. The port tours will be put on hold for a few months (Action item 8.1)

Southern Ports is looking at the possibility of holding a Bunbury Port Open Day in November or December 2022. We will need to keep track on the Covid situation before it goes ahead. The Committee will be kept informed. Discussion was had around operating a bus tour when there is an event happening in Bunbury, the Covid vaccination impact and the need to work with Port Users regarding timings, weather and when it would be a good time to hold an open day. (Action item 11.1)

There is no update for the collaboration for the PCCC Committees across all three ports (Action item 11.2)

Southern Ports Agenda notes were emailed to Committee members on 4th November 2021 and are noted as read.

4. Feature Topic – Wilson Security

Lee Smith stated that Wilson Security is the new security contractor for Southern Ports Bunbury and noted they commenced in the port on 1st November 2021. Lee introduced Janine Hill and Mark Wilkes-Jones of Wilson Security.

Janine Hill introduced herself and Mark Wilkes-Jones. Janine is the Customer Experience Manager and Mark is the Contract and Client Services Manager. Janine thanked the Committee for the opportunity to introduce Wilson Security and covered the following topics: -

- Our Purpose – To be Asia Pacific's most trusted provider of integrated security solutions.
- Our Mission – to protect the future of business through integrated security solutions, innovative thinking, and the latest technology.
- Our Vision – trusted and committed to delivering sustainable benefits to their employees and the broader community, value of employees and pride in their history.
- Our Values – Integrity, Innovation, Customer, Leadership

Wilson Security Australia

- 400+ Maritime Security Guards
- 15+ Port Security Contracts
- 13 Regional Offices
- 6,500 Permanent Employees
- 2 x 24/7 National Operations Centres
- 97 Company Patrol Cars

Experience

- Providing passenger screening, maritime security, quarantine management, emergency services.
- Servicing over 500 vessels and screening over 700 000 passengers annually
- Over 400 maritime security guards
- Delivered over 14 000 hours of maritime specific training over the past five years

Corporate Responsibility

- Indigenous Engagement
- Children's Safety and Wellbeing
- Domestic Violence
- Mental Health
- Celebrating Diversity
- Modern Slavery, FairWork and Human Rights
- Ethical Procurement & Supply Chain

Mark spoke about their new contract with Southern Ports covering MSIC checks, security and the Covid issue. Mark noted that people are the foundation of a company's success and it is important to communicate to ensure staff know what they need to do. Wilson's have a team of eight in Bunbury, 50% are staff employed from the previous security company as it is important to retain their knowledge of the port and how things work. Mark added that security is a layered approach, people, technology, and emerging trends. In Bunbury there are two guards on duty at a time, one in the control room and one mobile.

Lee thanked Janine and Mark for their excellent presentation.

5.25 pm Wilson Security left the meeting

5. Southern Ports Executive Update (Steve Lewis)

Steve Lewis provided the following update:

Steve noted that in January he will have been CEO of Southern Ports for three years and is looking forward to 2022.

Covid 19 directives – Steve stated he appreciates the work done by staff on the directive for frontline workers and now the new mines directive requiring all personnel entering a mine site to be vaccinated. He also advised there could be another directive coming out in the coming weeks.

There is only seven weeks to the end of the year and Southern Ports is focusing on the planning for next year. 2022 will be a year of delivery covering the following:

- New systems in accounting, HR, and Port Management allowing for greater exchange of data.
- Master Planning will be complete in early 2022. Bunbury Master Planning is more complicated. There is more interest in Bunbury, and we need to continue to refine how we move forward.
- The Asset Management Plan should be complete mid-year with a ten-year asset management program.
- Sustainability Planning is coming together with deliverables early next year.
- We continue to strengthen the Community Investment program.
- We are working on the strategy for 2023 and the budget for 2022/2023.

We are committed to our vision of Stronger Regional Ports, Stronger Regions and it was great to see record trade in Bunbury for 2020/2021 and to see it continuing into 2021/2022.

Brian Rettinger enquired about the Outer Harbour noting that not much is being published about it and asked if it would be worth letting the community know what is happening there. Steve advised that Southern Ports is working with the Department of Transport and as yet there is no current plan. We are trying to get an exact plan and how best to transition the Outer Harbour. Steve added the lease holders lease expire in 2024.

6. New Staff and Safety and Security Update (Lee Smith)

Lee Smith provided the following update:

Recently a member of staff who is deaf attended and graduated from the Empowered Leadership Program run by Enable which gave her the opportunity to upskill. The Leadership Course is for people with disabilities. Uma attended the course and at the end gave a presentation to the whole group. Lee noted it was wonderful to see her blossom as a person and noted Enable do wonderful work with people with disabilities. Southern Ports is proactive in supporting and developing our staff.

Wilson Security was awarded the security contract and their experience and innovation will bring added value to the organisation.

We had five trucking incidents over the last five weeks, four involving trucks and light vehicles. The Port has taken a strong stance on incidents and breaches with drivers excluded from entering the port for a period of time. The Port understands the difficulty facing companies in securing drivers but we need to keep the standard and safety in the port.

We currently have a huge focus on Contractor Management, setting standards and ensuring Contractors are compliant with the standards.

7. Environmental Report (Duncan Gordon)

Duncan Gordon provided the following update:

The Sea Dumping Permit renewal application process is underway. Sediment sampling is being done to ensure the sediments in the shipping channel and Outer Harbour are suitable for sea disposal. 102 samples will be taken from the Outer Harbour, shipping channel, spoil ground and ocean reference sites.

Southern Ports is working with Parks and Wildlife to secure the ocean side sand trap for the upcoming Tern breeding season. Rodent baiting is ongoing, and the area barricaded off.

The ISO140001 surveillance audit of the Port's Environmental Management System will take place early December and is conducted by Bureau Veritas.

The Port is working with the City of Bunbury regarding survey and treatment of mosquito breeding areas. Aerial treatment by helicopter has been done in the last couple of weeks.

The Capel to Leschenault Coastal Hazard Risk Management and Adaption Plan (CHRMAP) project is underway. This project investigates the impact of sea level rise and identifies the coastal assets at risk.

The Transforming Bunbury's Waterfront Stage 3 Environmental Technical Group – the Port is a member of this group and provides technical data and advice as required. The group is overseeing the preparation of the Strategic Public Environment Review (SPER) for submission to the EPA to gain environmental approval for the project to proceed.

Southern Port staff will be moving back into the Leschenault Homestead in the next couple of months after some minor repairs including painting, floor, and window treatments. We have had a Heritage consultant come to see how we can best secure the out-buildings on site. Discussion was had around the heritage buildings.

We received one community noise complaint believed to be coming from Berth 3 or 5 but after investigation it was confirmed not to be coming from WAPRES.

6.21 pm Robyn Fenech left the meeting

8. Southern Ports COVID-19 Response (Lee Smith)

Lee Smith provided the following update:

We are working under several directives regarding mandatory vaccinations. The Exposed Port Workers needed to have their first vaccination by 15th October 2021 and their second by 4th November 2021. Last week we received a directive stating all Resource Sector workers need to have their first vaccination by 1st December 2021 and their second by 1st January 2022. The latest directive states that no unvaccinated personnel can access a mine site. In the Bunbury Port, Berths 1, 2, 5 and 8 are registered mine sites. We have sent out letters to 574 different companies that access the port covering up to 5000 people. Port Users are in a similar situation as most of them operate a mine site.

9. Project Updates/Port Development Structure (Iain Robinson)

An update will be given at the next meeting.

10. Port Trade (Lee Smith)

Lee Smith provided the following update:

Southern Ports experienced record trade last financial year, and it is encouraging to note that we have had an all-time trade record and tonnage through the port for August and September this financial year. There was a record 131 000 tonnes of spodumene through the port in August.

There is a possibility of RoRo (Roll on, Roll off) vessels coming to Bunbury. We have moved a lighting tower to allow space for offloading the vessel and we have the available laydown area.

The Berth 8 multi-user berth is fully booked until Christmas and Berth 5 use continues to be strong. With the grain season we are expecting a record year and a laydown area has been prepared to store barley.

11. Marine Update (Les Turner)

Les Turner provided the following update:

The Tuart pilot launch had an engine refit, deck repaint, upgrading of seating, air conditioning and a clear view screen replacement. Not long after we got it back, we had an incident in bad weather when the nose of the Tuart hit the side of a vessel and was damaged. This has now been repaired.

Dredging of the Outer Harbour is due to commence on 28th November 2021. This will clear the build up of sand at the north end of Berth 1 and should take 8 to 12 days.

Svitzer are the new towage providers and are due to commence next month. They will be providing interim tugs which are different to the current design and our Pilots have undergone simulator training for these tugs. Svitzer's new tugs should arrive early next year.

Pilots across the three ports have undergone an external international audit of Pilotage practices, procedures, and documentation. This is a wonderful achievement for the Southern Ports Pilots as a whole with an internationally accepted accreditation for their standards of safety, fatigue management and customer interaction.

11. Media (Tori Castledine)

Tori Castledine provided a written update to the PCCC prior to the meeting.

Tori gave a presentation to the Committee on the newly rebranded Sponsorship Program. Commencing 1st January 2022 sponsorship will now be called the Community Investment Program. The presentation covered the following: -

- The current sponsorship program was introduced in 2017 and \$267 000 of sponsorship was given in FY21.
- New Applications will be done quarterly and open in January, April, July, and October.
- The application review process will be done by the Regional Manager, the Corporate Affairs Advisor, a PCCC Representative and a Southern Ports staff representative.
- The program will be promoted through mail, social media, newspapers and attending events.
- Our focus is on our vision, Strong Regional Ports, Strong Regions

Discussion was had around the new program.

6.52pm Monica Birkner left the meeting

12. Community Questions/Issues (PCCC Members)

Tresslyn Smith stated the City of Bunbury realizes the importance of the port and is proud the port is featured a lot in their planning. Lee added the Port has a very good relationship with the City of Bunbury.

13. Any other Business

The Committee was reminded about the Stakeholder Function on 17th November 2021.

Fiona Fitzgerald thanked everyone for attending the meeting.

Meeting closed at 6:54 pm

DATE OF NEXT MEETING: Wednesday, 9th February 2021

Fiona Fitzgerald
Deputy Chairman
Community Consultation Committee - Bunbury

ACTION ITEM LIST

FROM MINUTES OF PORT COMMUNITY CONSULTATION COMMITTEE - BUNBURY

10 NOVEMBER 2021

ITEM NO	ACTION	DATE AROSE	ACTION BY	STATUS
5	Master Planning Presentation	11/08/2021	I Robinson	To be presented at the next meeting
8.1	Update to be given on Port Tours	4 Sept 2019	L Smith	Ongoing
11.1	Bunbury Port Open day	12 May 2021	T Castledine	Due to be held in 2022
11.2	Tori Castledine to contact Albany and Esperance PCCC regarding PCCC collaboration	10 Feb 2021	P Trigwell	Ongoing