



PORT COMMUNITY CONSULTATION COMMITTEE - BUNBURY
WEDNESDAY 18 MAY 2022

MEETING MINUTES

PRESENT	Brian Rettinger Gabi Ghasseb Mike Ansell (Chair) Michael Pekin Nicolas Pozniakov Tresslyn Smith	Steve Lewis (CEO) Lee Smith (RM) Iain Robinson (Mgr. Projects & Planning) via TEAMS Carol McKenzie (Committee Secretary)
APOLOGIES	Anne-Louise Dubrawski Fiona Fitzgerald (Deputy Chair) Mark Ritchie Murray Webb Raymond Jordan	Robyn Fenech (Director) John Barratt (Director) Keith Wilks (COO) Monica Birkner (GM Sustainability)

Committee members arrived at the Leschenault Homestead at 4:45 pm and were taken on a tour of the Homestead by Lee Smith.

The Chair welcomed everyone and opened the meeting at 5:04 pm.

1. Declarations of Interest

There were no new declarations.

2. Minutes of Previous Meeting

The minutes of the previous Committee meeting held on 9th February 2021 were noted as not approved via circular resolution and were held over for consideration at this meeting.

Brian Rettinger noted he disagreed with the recording of the Minutes and referred to his comments sent to everyone via email regarding the depersonalisation of the Minutes, his comments about the Turkey Point Bridge information not sent to Committee Members and the inaccurate recording of his comments concerning the project given at the last meeting.

Brian Rettinger proposed a motion, seconded by Nicolas Pozniakov, to amend the Minutes of the PCCC Meeting held on 9th February 2022.

Updated Minutes which include Brian's additional comments will be circulated to the Committee for approval by circular resolution.

3. Action Items from Previous Minutes

- a) The Committee attended a special meeting for the presentation of the Master Plan. The Master Plan is available on the Southern Ports Website. <https://www.southernports.com.au/bunbury> Action item 4)
- b) The map of the monitoring areas was provided to the Committee on 13th May 2022 (Action item 7)
- c) The tour of the new tugs will progress once the second tug arrives. (Action item 9)
- d) Bunbury Port Open Day – Southern Ports were looking at holding a Carols by Candlelight event on the grassed area at the old power station site, but this could not go ahead. The port is currently looking at other options. (Action item 10.1)
- e) The Chairs of Bunbury and Albany PCCC Committees had a meeting last night which went very well. Unfortunately, Esperance was not able to attend. Items discussed were KPI's for the Committees and standardising Agendas and Minutes. The Chairs hope to meet a couple of times a year. (Action item 10.2)

Lee Smith will take over Action items allocated to Tori Castledine until her role can be filled.

The Meeting pre-notes were noted as emailed to Committee members on 13th May 2022 and are noted as read.

4. Southern Ports Executive Update (S Lewis)

Steve Lewis provided the following update:

We are coming to the end of FY22 year and will be starting the Annual Report.

Southern Ports is implementing the Intelliports Project which involves the digitilisation of process and programs within the ports. This is a two-year project with the ability for data to be available to customers and the community and will enable Southern Ports to get ready for the future.

Master Plans for the three ports will proceed to Ministerial approval after the June Board meeting.

The Sustainability Strategy draft will go to the Board in June and covers areas such as zero emissions, waste management and vessel emissions.

The FY23 Strategy is the continuation of what we are currently doing and covers the following areas: -

- Trade and investment – creating a pipeline of trade and investment which includes third party accessible capacity in each port.
- Operational Excellence - includes a ten-year asset investment plan to maintain and optimize the useful life of current assets and to invest in new assets.
- Sustainability – the integration of assets, development of the workforce and leadership to meet current and future needs. Each port is seen as a community asset and leader within their communities and all three ports are competitive in global supply chains.

Brian Rettinger asked when the Outer Harbour will be transferred to the City of Bunbury. Steve Lewis stated the existing two tenant leases expire in 2023 and 2024. A study will be

done by the Development Commission and the Department of Transport on what the Outer Harbour will look like. Clarity will be needed on the retention of Berth 1 and 2 and if so, the Port will need to do an Asset Management Plan.

Gabi Ghasseb enquired if the Council would be involved in the planning and if Berth 2 could be kept for cruise ships. Lee Smith noted the City of Bunbury does not have jurisdiction for Stage 3 which comes under Southern Ports and the Department of Transport with the main outcome coming from the Department of Transport. Steve Lewis added a cruise ship berth would be part of the study.

Tresslyn Smith commented on supply chains and noted the Bunbury Outer Ring Road will help with supply chains and access to the port.

Brian Rettinger enquired about the Master Plan and if it included opportunities for container ships and RoRo vessels. Steve Lewis noted the government is doing a study on these vessels, their sizes, and the supply chain. Lee Smith added the Master Plan has an allocation for potential trade including RoRo vessels and a niche container trade.

5. Projects Update (I Robinson via TEAMS)

Iain Robinson provided the following update:

Completed projects include: -

- CV14/15 conveyor belt widening – this is part of a program of works to increase Berth 8 throughput capacity.

Projects underway include: -

- Berth 8 substation upgrade with site works due in 2023
- Berths 3 and 8 pile wrapping which involves installing protective jackets to increase pile life under these berths.
- Workshop hardstand and Transportable Office includes improved laydown area for stores and additional office space.
- Turkey Point Access Road & Bridge – EPA approvals are still ongoing; it is noted the proposed road design drawings are available to the public on the EPA project website.
<https://www.epa.wa.gov.au/proposals/turkey-point-access-road-and-bridge>

New projects include: -

- A second all weather pilot launch.
- Berth 8 shed precinct and fire ring main completion.
- Asset Recovery Program across all sites – to improve the current state of assets predominantly focusing on maritime assets. This is a five-year program.
- Breakwater renewals and repairs – the program of works being undertaken across the coming financial years.

Master Planning includes: -

- There was good community and industry response to the draft Master Plan document. Minor updates were made around water supply comments and issued to the Board for approval.
- The next steps are to send it to the Ministers Office for their review and approval. This could take up to twelve months.

Brian Rettinger enquired about the next step after Ministerial approval. Steve Lewis noted it would go through a funding process with Treasury with a supporting business case.

Michael Pekin asked if there was progress with Western Power regarding the power poles. Iain Robinson noted we have received a concept proposal and there may be a need to remove

the main transmission lines and deviate closer to the rail line so as not to impact any environmentally sensitive areas.

6. New Staff and Safety and Security Update (Lee Smith)

Lee Smith provided the following update:

We have managed to fill two Mechanical Tradespersons roles, the Operations Coordinator role and two Electrical Tradespersons roles. We still have a vacancy for the Maintenance Supervisor role in Bunbury. There are other opportunities in the organisation for a Commercial Officer, Sustainability Coordinator, and a Senior Human Resources Officer. The labour market continues to be challenging across the region.

Brian Rettinger asked about the new Security contractors. Lee Smith advise they are working well, and their level of professionalism is exceptional. Their reporting and handling of issues is excellent. The team is well trained and highly skilled and look after the Inner Harbour, Outer Harbour, and the Administration office.

7. Environmental Report (Duncan Gordon)

Duncan Gordon provided the following agenda notes:

The Bunbury 10-year Sea Dumping Permit has been approved. and expires 28 February 2032. The permit covers maintenance dredging of the Outer Harbour and Approach Channel.

ISP 14001-2015 recertification audit of the Port's Environmental Management System is scheduled for mid-May 2022.

The Port continues to work with the South West Development Commission, City of Bunbury, and the Department of Transport on the environment aspects of the Transforming Bunbury's Waterfront Project.

Dust from grain loading at Berth 3 Inner Harbour continues to throw up challenges to the Port and the exporter Bunge. Bunge have put in place some mitigation controls such as reducing the loading rate and keeping the discharge spout as low in the hold as practicable.

In late February, a Southern Ports Environmental Management Audit was commenced by Moore Australia. The requested information was provided to the Auditor by each SPA port.

The Turkey Point Road and Bridge project is currently with the Office of the Appeals Convenor following three appeals from members of the public. The Port has met with the Appeals convenor regarding the seven primary areas of appeal and provided a written response addressing the issues raised within the appeals.

Routine mosquito surveys and treatments continue on port land by the City of Bunbury.

Dustex has been applied on the balance of the limestone hard stand areas on the southern side of the Inner Harbour.

The Fauna Causing Damage Licence has been renewed with the Department of Biodiversity, Conservation, and Attractions (DBCA) for the control of corellas.

A Marine Environmental Quality Plan (MEQP) proposal is being sought with respect to future developments at all SPA Ports as per the Master Plans.

Bird surveys are planned for the spring period of 2022 at the Preston River Delta and environs to establish a Turkey Point Road and Bridge pre-construction baseline.

Murdoch University's Marine and Freshwater Research Laboratories (MAFRL) will provide proposals to under-take planned routine marine monitoring of Introduced Marine Species and Inner Harbour Sediment Metals for 2022.

The Committee noted that Duncan provided an excellent report.

8. Port Trade (Lee Smith)

Lee Smith provided the following update:

There has been very strong trade and we are expecting a financial year record.

We had a record export month in March trade with 1.61 m/tonnes throughput and we are expecting an all-time record month for May.

Study is underway for potential opportunities in attracting new trade and we have recently completed a project cargo vessel and we have further RoRo meetings scheduled.

The previous grain trade record has been broken, currently 680 00 tonnes have been exported with estimates of 800 000 tonnes for the year.

There has also been record spodumene throughput eclipsing the previous best of 760 000 tonnes and there is a strong current lithium market worldwide.

9. Marine Update (Les Turner)

The Les Turner provided the following agenda notes:

Dredging, plough works, and wrack removal took place from February to April this year. Approximately 540 tonnes of seaweed were removed from the main channel. The main channel was dredged to a depth of 12.2 metres.

The first of the new tugs, the Svitzer Koombana arrived in March and has been operational since mid-March. The Svitzer Marlston is expected to arrive in June.

Stuart Walker commenced with the Port as the new Trainee Marine Pilot. Stuart has previous piloting experience, having worked at Koolan Island on the north coast of Western Australia.

Our congratulations go to Sarah Robinson, Marine Pilot, who recently received a 'Highly Commended – Women in Shipping & Maritime Logistics Award'. This is part of the Daily Cargo News 2021 Australian Shipping & Maritime Industry Awards which recognizes many aspects of the marine industry throughout Australia.

10. Corporate Affairs (Tori Castledine)

Tori Castledine provided the following Media Agenda notes:

A media report was provided to the Committee.

Social Media continues to grow, with excellent reach over the last quarter achieved on LinkedIn.

Statistics for the period 1 January to 31 March 2022 were provided for Facebook and LinkedIn.

The Community Investment Program officially opened for applications on 1 January 2022 with the first round closing at the end of February. We were heavily oversubscribed across the three ports – applications totalled approximately six times the funding available in this round.

Mike Ansell noted the next round of the Community Investment Program is coming up soon and Lee Smith added there was still time to rally interest and advocate for the program.

Tori Castledine has resigned from Southern Ports and Jo Mills our Communications Officer will be taking on some of Tori's role until a replacement is found. The Committee noted the excellent work Tori has done in promoting the Port and hope the Port is able to find a suitable replacement.

11. Community Feedback (PCCC Members)

There was no Community feedback.

12. Any Other Business

a) PCCC Membership and Terms

Brian Rettinger noted this was his final meeting and that he would be retiring from the Committee. Brian has been on the Committee for six years and has been very proactive. Brian noted his disappointment that the Port Tours did not go ahead but added the scope is still there and suggested the Port invite providers to a discussion session and chose a provider from there.

Lee Smith thanked Brian for his input and for his proactivity and noted that we are currently looking at an option around boat tours in the port.

Mike Ansell noted that Brian Rettinger and Ray Jordan were stepping down from the Committee and stated they have done a fantastic job. Mike thanked Brian and Ray for all their support while on the Committee.

Mike Ansell, Michael Pekin, and Nicolas Pozniakov have applied for re-election to the Committee. Adverts in the press and social media for new memberships will be going out next week and recommendations will be sent to the Board. Mike Ansell added that if any of the Committee members knew of anyone who would add value to the Committee, to encourage them to apply.

A special PCCC meeting will organised to discuss applications.

- b)** Gabi Ghasseb suggested a fishing platform or small jetty off Jetty Road would be good for the community and asked if it would be something Southern Ports would be interested in doing. Lee Smith noted that a fishing platform has already been built off the pilot boat jetty for the community. Discussion was also had around cruise ships and the development of the Outer Harbour.
- c)** Gabi Ghasseb enquired if the Master Plan could be presented to the City of Bunbury. Lee Smith noted that the Mayor has already been approached and we are working on timings.

Mike Ansell thanked everyone for attending the meeting.

Meeting closed at 6:37 pm

DATE OF NEXT MEETING: Wednesday, 17th August 2022

ACTION ITEM LIST

FROM MINUTES OF PORT COMMUNITY CONSULTATION COMMITTEE - BUNBURY

18 MAY 2022

ITEM NO	ACTION	DATE AROSE	ACTION BY	STATUS
2	Send out Motion to Amend the Minutes of the PCCC meeting held on 9 th February 2022 and amend if all in favour	18/05/2022	C McKenzie	Sent 26 May 2022
2	Send broader plans of the Turkey Point Bridge and Road Project to the PCCC	18/05/2022	L Smith/C McKenzie	Proposal can be found at: https://www.epa.wa.gov.au/proposals/turkey-point-access-road-and-bridge
4	Strategy – FY23+ presentation to be sent to the Committee	18/05/2022	C McKenzie	The presentation will be sent with the draft Minutes
9	Tour of new tugs when the tugs are available	09/02/2022	L Smith	Date to be advised after the new tug arrives
10.1	Bunbury Port Open day	12/05/2021	L Smith/J Mills	Due to be held in 2022
10.2	The Community Investment Program spreadsheet to be printed and sent to the Committee	18/05/2022	L Smith	