



PORT COMMUNITY CONSULTATION COMMITTEE - BUNBURY  
WEDNESDAY 16 NOVEMBER 2022

**MEETING MINUTES**

<b>PRESENT</b>	Anne-Louise Dubrawski	Steve Lewis (CEO)
	Brian Wade	Lee Smith (RM)
	Fiona Fitzgerald (Deputy Chair)	Robyn Fenech (Director)
	Gabi Ghasseb	Alana Monaghan (Corporate Affairs
	Graham Winter	Mgr.)
	Mike Ansell (Chair)	Carol McKenzie (Committee Secretary)
	Michael Pekin	
	Murray Webb	
	Nicolas Pozniakov	
	Tresslyn Smith	
<b>APOLOGIES</b>	Matthew Young	John Barratt (Director)
	Paul MacGillivray	

The Chair welcomed everyone and opened the meeting at 5:05 pm.

The Chair thanked the RM for organising the very interesting tugboat tour before the meeting. He also welcomed Alana Monaghan to her first PCCC meeting in her role as Corporate Communications and External Affairs Manager.

**1. Declarations of Interest**

There were no new declarations.

**2. Minutes of Previous Meeting**

The Minutes of the previous Committee meeting held on 17<sup>th</sup> August 2022 were noted as approved via circular resolution on 18<sup>th</sup> September 2022. The circular resolution was affirmed by the Committee.

**3. Action Items from Previous Minutes**

The tour of the new tugs took place before the meeting (Action item 9)

The Bunbury Port Open Day will be held on 14<sup>th</sup> January 2023 (Action item 10.1)

Invitations for the Stakeholder Function held on 9<sup>th</sup> November 2022 were sent to the Committee on 26<sup>th</sup> October 2022 (Action item 12)

#### **4. Southern Ports Executive Update (CEO)**

The CEO provided the following update:

The CEO advised that he will be retiring at the end of his contract in June 2023 and is happy that he will be leaving the Port in good hands. He informed the Board a few months ago and they are currently undergoing a selection process for his replacement.

The CEO was very pleased to announce that Southern Ports was named the runner up in the Port of the Year award category at the 2022 DCN Australian Shipping & Maritime Industry Awards and was the only Port in WA that received an award. Southern Ports was also a finalist in two other categories being the Seafarer Welfare Award and the Safety Award.

Southern Ports is working with Government on future RoRo trade through Bunbury and the final decision should be made next year. Studies are being done on Berth 5 and a new Berth 7 including equipment requirements. Bunbury has been highly spoken about in the Freight and Logistics Council.

Our Minister will be in Bunbury on 6<sup>th</sup> December 2022 for the Svitzer Tug naming ceremony.

Our Asset plan has been sent to Government reflecting work on asset conditions and renewal, the Master Plan, and several projects.

We have awarded the tender for the Asset Recovery Program for all three ports.

The Government has approved our budget.

A Climate Change Assessment study shows limited climate change impacts in 2050 and some increasing impact by 2090 so we know when and what we need to do.

Our Sustainability Plan is due for internal purposes. Assessments are being done on how to get to zero emissions.

Digitalization process renewals are in progress with two areas planned to be operational in 2023.

- POMS – Port Operations Management System – supporting marine operations.
- TOS – Terminal Operating System – for landside operations to track and manage cargo at our ports.

Southern Ports will be working over the next twelve months to scope all elements of being an employer of choice.

Southern Ports continues work on their grain strategy, the grain trade projected growth over the next five to ten years and how the Ports will manage it.

The CEO noted that with the likelihood of imported coal required for power generation over summer, it is good to have a port that can manage the import of coal when required.

#### **5. Projects Update (RM)**

The RM referred to the pre-meeting notes provided by I Robinson and gave the following update:

Southern Port is progressing through Stakeholder engagement regarding the Turkey Point Access Road and Bridge Project. The geotechnical investigation works commence in December

The Port Development team are working on several projects over and above their normal works.

## **6. New Staff and Safety and Security Update (RM)**

The RM referred to the pre-meeting notes and provided the following update:

Our new Business Administration trainee, Ellee Savage, has commenced with the organisation doing a two-year traineeship. We also have a Safety and Security Manager commencing in Bunbury. Natalie Eastough is our new General Manager Health, Safety & Environment and will be looking after all three ports. Attracting and retaining staff is difficult in the current climate and all our customers are also finding the staffing situation challenging.

We are processing a large amount of Port Access Cards (PACS) mostly for transient truck drivers due to the exceptional grain season. In 2023 MSIC processing will come under a single source provider for the whole of Australia. Southern Ports will still play a smaller part in the process.

An Emergency Exercise scenario was conducted in October. The Incident Management Team was initiated with the scenario being a protest at Berth 3. The scenario included a fatality, so the exercise was escalated to the Crisis Management Team (CMT) headed by the CEO. The role of the CMT is to ensure issues are dealt with and business can continue. A consultant was in attendance to ensure all procedures were covered and to give advice. The exercise went very well with everyone playing their part. The report back from the Consultant had a few suggestions for improvement one of which was the use of technology for all teams to have on the spot information. The CEO added it was a good exercise which is done once a year for learning and readiness.

## **7. Environmental Report (Enviro. Mgr.)**

The RM referred to the pre-meeting notes provided by the Enviro. Mgr. and gave the following update:

A calcite import trial was done and as it is a new product, the Port was required under Licence L6744/1996/12 to notify DWER. Calcite is a mineral component of lime. Southern Ports will seek approval to have the product included on the Environmental List.

The caustic spill at Berth 6 loading area was due to a few problems, mainly due to manual dipping not being done and therefore the spill trays were full of product resulting in the over filling of the wagon. The area was cleaned up by South 32.

The installation of an extra bollard at Berth 3 has enabled a larger vessel to come into port and berth successfully.

The Enviro. Mgr. continues to work with Bunge on the dust issues experienced while loading grain. The Port will be installing further dust monitors in the area.

The Chair enquired if there have been any noise complaints and was advised that there has not been anything recently.

A Committee Member enquired if Southern Ports does regular dust monitoring for employees. The RM advised that employees undergo health checks and regular monitoring and the Maintenance Team wear fully closed helmets and monitors while in conveyor galleries.

## **8. Port Trade (RM)**

The RM referred to the pre-meeting notes and provided the following update:

October has been another trade record month with 1.58 million tonnes of product moving through the port. This was dominated by grain with this year set to be another record for the grain industry. Spodumene has also been a strong export out of Bunbury.

At our Port Users Committee meeting a presentation was given by Talison highlighting the value of the mine to the region and Australia. Talison produces the best spodumene globally.

Due to issues with the two Collie coal mines coal is being imported from Indonesia for the electricity supplier coming into summer and two local companies to run their facilities. The coal is coming off vessels and trucked offsite. Due to the extra coal vessels the line up for Berth 3 is full for December through to January. The role of Southern Ports is to facilitate trade and the challenge currently is not the coal which is being managed well and is well contained, the problem is getting the product to the end destination. The port is working with customers to secure an offsite storage facility. March and April will also see Berth 3 busy with break bulk cargo.

## **9. Marine Update (Harbour Master)**

The RM referred to the pre-meeting notes provided by the Harbour Master and gave the following update:

We had a successful dredging campaign at the Outer Harbour in November.

Southern Ports is working with the Department of Transport with the removal of a large stockpile of sand from the sand traps which is then being used to replenish the Wonnerup beach.

The Fairy Tern breeding season is commencing with between 100 and 200 birds seen at the Outer Harbour.

Wrack removal will commence in two weeks and all wrack will be deposited on the farmlands.

Our Senior Pilot, Raj Sud will be retiring at the end of 2023 and the Port is currently looking for a new pilot to replace him.

## **10. Corporate Affairs (A Monaghan)**

The Corporate Affairs Mgr. referred to the pre-meeting notes and provided the following update:

The Corporate Affairs Mgr. introduced herself and noted her full job title is Corporate Communications and External Affairs Manager and she has taken over from Tori Castledine.

The Corporate Affairs Mgr. previously worked for a Communications Company in Perth and has done work alongside Tori and Jo for Southern Ports.

The Community Investment Program (CIP) had nine groups in the last round and the next round of advertising is being finalised.

Southern Ports will be hosting a Picnic in the Port event on 14<sup>th</sup> January 2023. This will be held in Leighton's Yard area near Berth 5. An external Events coordinator has been engaged to run the event which is being held as a 'buddy' event to the Bunbury Fringe Festival. More advertising material will be sent out to the public who will need to register for the event. The event is free but by registering we will get an idea of the numbers. The link will be sent to the Committee Members

*6:05 pm – Tresslyn Smith and Gabi Ghasseb left the meeting*

Social media continues to grow with strong organic engagement. A recent article post on social media was about the CIP giving to the Bunbury Museum which has a lot of port memorabilia and an interactive display.

Discussion was had around media such as newspapers, radio, television as well as social media. The RM noted he had recently been invited to participate in a trade talk on the ABC.

The Stakeholder Survey will be conducted soon by an independent company and Committee members were advised they may get a phone call in the coming weeks.

## **11. Community Feedback (PCCC Members)**

Discussion was had around the potential Svitzer lock-out due to happen on Friday 18<sup>th</sup> November 2022. The RM advised that Bunbury would not be affected as they are on a different agreement, but it could affect Albany operations.

The Chair noted the tug tour was excellent and asked for Committee members for ideas for other potential tours or presentations. A Committee member asked if it was possible for Talison to come to a meeting and give the presentation they gave to the Port Users. The RM will contact Talison.

The RM spoke about the Mission to Seafarers and their volunteers as well as the Bunbury Port Welfare Committee that has been established to help with Seafarer issues, especially during the Covid epidemic. The Chair suggested the possibility of a representative from the Mission to Seafarers coming to speak to the Committee around what they do or we could even have one of our meetings at their premises.

A Committee member suggested that maybe travel representatives could be approached to come in and present on the possibility of cruise ships coming into Bunbury Port.

## **12. Any Other Business**

The Chair requested that meeting invitations for next years meetings including the Stakeholder Function be sent out to enable the Committee to put it in their calendars.

Mike Ansell thanked everyone for attending the meeting.

Meeting closed at 6:26 pm

**DATE OF NEXT MEETING:** Wednesday, 8<sup>th</sup> February 2023

## ACTION ITEM LIST

FROM MINUTES OF PORT COMMUNITY CONSULTATION COMMITTEE - BUNBURY

16 NOVEMBER 2022

ITEM NO	ACTION	DATE AROSE	ACTION BY	STATUS
10	Link to the Picnic in the Port to be sent to the Committee	16/11/2022	C McKenzie	
11	Contact Talison about doing a presentation for the Committee	16/11/2022	L Smith	
12	Invitations for 2023 meetings including the Stakeholder Function to be sent out	16/11/2022	C McKenzie	