

2026 PORT OF ALBANY OPEN DAY FOOD VENDOR EXPRESSION OF INTEREST (EOI) FORM

To submit your Expression of Interest please complete the form below and return via email to comms@southernports.com.au by no later than **5pm (WST) Tuesday 6 January 2026**. Please note, that submitting an EOI does not guarantee selection for participation in the 2026 Port of Albany Open Day, this is the first stage of our procurement process.

All applicants will be advised of the outcome of their submission via email in January 2026. If you are successful, you will be required to submit a formal quote prior to being onboarded as a vendor. Final selection is at the discretion of Southern Ports.

Please direct any queries to comms@southernports.com.au or by contacting the Event Coordinator on 0428 629 269.

APPLICANT DETAILS

Full legal business name:			
Trading name (if applicable):			
ACN (if applicable):		ABN:	
Registered business address:			
Contact name:		Title:	
Telephone:		Email:	
Social media/Website:			
Public Liability Insurance:	<input type="checkbox"/> Yes (If yes, please attach a copy) <input type="checkbox"/> No		
Is your food business currently registered with the City of Albany or relevant LGA? (If yes, please attach a copy of your registration)			<input type="checkbox"/> Yes <input type="checkbox"/> No

FOOD/BEVERAGE SERVICE DETAILS

Type of mobile food or beverage vendor (please tick one):	<input type="checkbox"/> Food truck <input type="checkbox"/> Van <input type="checkbox"/> Trailer <input type="checkbox"/> Stall <input type="checkbox"/> Other
If you selected other, please specify:	
Please detail the food and/or beverages you intend to provide (please attach a copy of your menu):	
Size of vendor set-up (please provide dimensions of truck, trailer, stall, etc.):	
If serving from a vehicle or trailer, please indicate the serving side:	<input type="checkbox"/> Driver's side <input type="checkbox"/> Passenger side <input type="checkbox"/> Multiple sides
Do you require power access:	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you selected yes, please specify the number and type of outlets required (e.g., 10 amp, 15 amp, other)	

ACKNOWLEDGEMENT OF TERMS & CONDITIONS

<p>By submitting an EOI, applicants acknowledge the following:</p> <p>General Requirements</p> <ol style="list-style-type: none">1. You are expressing interest in providing event services for Southern Ports at the 2026 Port of Albany Open Day.2. This request is for Stage 1 only.3. Stage 2 (Formal Quote) and 3 (Vendor onboarding) will be undertaken at a later stage once Stage 1 submissions have been reviewed.4. You have read and understood Southern Ports Terms and Conditions (see link here)	<p><input type="checkbox"/> Yes</p>
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