

## 2026 PORT OF ALBANY OPEN DAY

### VENDOR EXPRESSION OF INTEREST (EOI) FORM

To submit your Expression of Interest please complete the form below and return via email to [comms@southernports.com.au](mailto:comms@southernports.com.au) by no later than **5pm (WST) Tuesday 6 January 2026**. Please note, that submitting an EOI does not guarantee selection for participation in the 2026 Port of Albany Open Day, this is the first stage of our procurement process.

All applicants will be advised of the outcome of their submission via email in January 2026. If you are successful, you will be required to submit a formal quote prior to being onboarded as a vendor. Final selection is at the discretion of Southern Ports.

Please direct any queries to [comms@southernports.com.au](mailto:comms@southernports.com.au) or by contacting the Event Coordinator on 0428 629 269.

#### APPLICANT DETAILS

Full legal business name:			
Trading name (if applicable):			
ACN (if applicable):	ABN:		
Registered business address:			
Contact name:			Title:
Telephone:			Email:
Social media/Website:			
Public Liability Insurance:	<input type="checkbox"/> Yes (If yes, please attach a copy)		<input type="checkbox"/> No

#### ACTIVITY DETAILS

Please indicate your category:				
<input type="checkbox"/> Musician/Band or Musical group <input type="checkbox"/> Dancer/Dance Group <input type="checkbox"/> Community Group <input type="checkbox"/> Commercial operator <input type="checkbox"/> Other				
If you selected other, please specify:				
Services offered (please tick all that apply):				
<input type="checkbox"/> Live music performance <input type="checkbox"/> Activity / Amusement <input type="checkbox"/> Theatre / Roving performance <input type="checkbox"/> Dance performance <input type="checkbox"/> Information stall <input type="checkbox"/> Arts/Crafts demonstration / Workshop <input type="checkbox"/> Other				
If you selected other, please specify:				
Please provide a brief description of your proposed performance or activity:				

Estimated duration:	Performance/activity fee:		
Please list your technical and operational requirements (e.g. AV, sound, lighting, stage space, power, water access, bump-in/bump-out needs):			

## ACKNOWLEDGEMENT

**By submitting an EOI, applicants acknowledge the following:**

General Requirements

1. You are expressing interest in providing event services for Southern Ports at the 2026 Port of Albany Open Day.
2. This request is for Stage 1 only.
3. Stage 2 (Formal Quote) and 3 (Vendor onboarding) will be undertaken at a later stage once Stage 1 submissions have been reviewed.
4. You have read and understood Southern Ports Terms and Conditions ([see link here](#))

Yes